

**CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES**

Location: AA-216

Date: Monday, 12/12/11

Time: 2:15 p.m. – 4:00p.m.

Those in attendance were: Jason Berner (Chair), Shondra West (Instruction Office), Bonnie Holt (LA), Kenyetta Tribble (SS), Vern Cromartie (NSAS), Rick Ramos (LAVA), John Diestler (LA)

Absent: Manu Ampim (NSAS), Terence Elliott (Dean), Robert Webster (SS), Manal Ayyed (ASU)

Guests in attendance were: John Gregorian, Rudy Zeller

B= Bundled

A = Approved

CA = Conditionally Approved

T = Tabled

CONSENT ITEMS	ACTION	CONDITIONS/COMMENTS
Agenda	A	
Minutes of 11/28/11	A	

Course Revisions

ENGL 142B	T	Revision: Add co-requisite ENGL 102 for 0.2 units to ENGL 142B. This proposal was tabled to the January 30 meeting because a co-requisite validation matrix for ENGL 102 is required by the CIC. Objectives need to be based on the objectives. The 0.2 units may be changed to 0.5 units. NOTE: CIC concluded that objectives should be validated for Co-requisites and that course content be validated for Pre-requisites.
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New Program:

Physical Education	CA	18-unit Certificate of Achievement for Coaching. PEIC courses in this certificate need to be changed from 2 units to 3 units on all paperwork.
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Announcements/Open Discussion:

Rick Ramos wanted it stated in the minutes that the prerequisites of ADJUS 222 should be stated in the catalog as ADJUS 121, 122, and ENGL 1A or higher, or, ADJUS 125.

John Diestler wanted it stated in the minutes that ART 140, 141, 240, 241 from the 4/25/11 CIC agenda weren't actually inactivated at the time and he would now like to keep them activated. Shondra said it would be only an in-house process to reactivate these courses.

Jason gave an update on CurricuNet. The workflow approval process was worked out. The Academic Senate president does not feel that the Division Dean's signature should be part of the approval workflow. There will be no distinction between minor and major changes in the revision process. CurricuNet is uploading the information off the hard copies of all course information from the Instruction Office files.

Shondra explained what the new state forms covered and also said that AA/AS Degrees needed to be deleted when being replaced by a AA/AS-T Degree.

The next CIC meeting will be January 30, 2012.

Presentations from Public:

There were no presentations from the public.

**Respectively submitted by
Lynette Kral**